

Task Order Plan Request

Task Order Title:

Listings

Outline Agreement Number: TBD

Task Order Number: TBD

Scope/Description:

1. **Listings (SOW 3.11)** The contractor shall prepare industry specific listings for sharing Glenn's new technologies based on information in the New Technology Report and from inventor interviews. All listings, developed by the contractor, shall be in compliance with NASA Portal "Look and Feel" process. These listings will be posted by NASA GRC to the Tech Transfer Office website (<https://technology.grc.nasa.gov/>). ***The contractor shall deliver approximately 30 listings over the period of performance.***

Schedules and Deliverables:

1. Deliver approximately 30 listings by September 30, 2015.
2. Provide management and communications support, including reporting requirements (throughout period of performance).

Reporting Requirements:

1. Monthly updates on status of each major milestone.
2. Written report at the conclusion of each major milestone.
3. Monthly breakdown of labor categories, hours utilized and dollars, including task cumulative.

Travel Requirements:

No travel is expected for this task.

Period of Performance:

Contract award through September 30, 2015